

ARCHIVISTS ROUND TABLE OF METROPOLITAN NEW YORK, INC. BOARD MEETING

May 29, 2012

Present: Mitchell Brodsky, Rachel Chatalbash, Pamela Cruz, Catherine Carson Ricciardi, Ryan Anthony Donaldson

Absent: Elizabeth Pope, Heather Ball

BOARD VOTES TAKEN SINCE THE MEETING OF APRIL 3, 2012

- The board voted to approve a budget for holding the 2012 Awards Ceremony at New York Junior League on October 11, 2012.
- The board voted to approve to raise the budget for Annual Business Meeting to be held at the American Museum of Natural History.

Additional votes follow in **bold**.

DISCUSSION OF NEW BUSINESS

Financial System (Treasurer)

The Treasurer discussed ART's electronic bookkeeping.

ART Awards

The four winners for the ART Awards have been chosen by the Awards Committee; the names of the honorees were shared with the Board.

Conflict of Interest Policy

The Board voted to approve the sample statement provided to us by the attorney hired for the ART Bylaws. The board discussed the implications of having a stronger conflict of interest policy. The policy still requires an annual disclosure form; the Secretary will research options.

NYAC Board Meeting

The President has been invited to attend the NYAC board meeting ; **the board voted to approve associated costs.**

METRO Involvement

The board discussed ART's current and ongoing involvement with METRO.

NY History Blog

The President requested that blog posts be sent to her for editing before they are posted live.

Wild Apricot Membership Renewals

The board voted to allow anyone renewing a membership in May or June to be considered paid for the new membership year.

Google Groups Problems

The board discussed the ongoing problem with the ART Board Google Group communications being received in GoDaddy email accounts.

Late Board Reports

The President requested board reports be made available to her 48 hours in advance of the meeting.

The board discussed the issue and **voted to try using a shared document for news in advance of the September board meeting.**

Budget for 2012-2013

The board discussed the preliminary budget created by the President.

Advocacy Committee

Elimination of the Canadian National Archival Development – **The Board approved the Chair’s request to write an official statement on this issue.**

Archivists Without Borders – **The Board voted to approve the Advocacy Chair’s request to become involved in Archivists Without Borders.**

Advocacy Facebook Page – **The Board voted against the Advocacy Committee’s request to have a Facebook page separate from that of the ART organization, at least for now.** However, the issue will be considered further.

Archives Week Symposium

The President discussed planning on the Archives Week Symposium and requested help from the Board

Membership Committee

The Board discussed new member greetings at ART programming events.

Culture and Technology Event

A status report was given for the upcoming Culture and Technology event, June 13th from 7-9pm.

Annual Business Meeting

The Board discussed the format for the meeting. The Vice President will send reminder notices to membership soon.

The ballot for the Board election will go out to membership next week.

DISCUSSION OF OLD BUSINESS

The President asked to discuss a number of unresolved issues from previous board meetings in this membership year.

Records

Records need to be printed out, etc. and brought to archives preferably by July 1. The President feels that anyone stepping down from the board or shifting into a new position should work with the Secretary to deposit records in the Archives at the end of this membership year.

ART Listserv

There was a request to add the names of all Board members to the ART Listserv; the Communications and Outreach Coordinator will look into the issue.

Facebook

A link to ART's organization page (as opposed to its community page for members) needs to be added to the ART website. The Communications and Outreach Coordinator will look into the issue.

Non-Profit Project (Outreach)

The project has been dormant; the issue will be reopened in the new membership year.

Repository Guide

There was a proposal to revive the old repository guide that ART used to maintain on its website; it was discontinued in 2007. The Communications and Outreach Coordinator wants to construct the Guide in a different format from the static guide that was previous on the website.