



The **Archivists Round Table** of Metropolitan New York, Inc.

Monthly Board Report August 2, 2021 **Online via Zoom**

Present:

Nicholas Martin
Ashton Wingate
Colleen Daw
Danielle Nista
Anne Boissonnault
Stephanie Neel
Deidre Dinnigan

Absent:

Emily Andresini
Cristina Fontánez Rodríguez
Amye McCarther

President

Open Issues and Discussion Items:

- Welcome to another year!
 - Please comment, add/make edits as you see fit.
- Updates on Board vacancies
- Goals for 2021-22
 - Membership community engagement
 - Committee membership
 - Scholarships for membership
 - Raising funds for organizations to become members
 - Revisiting/revising committee budgets

Past President

Open Issues and Discussion Items:

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Vice President

Open Issues and Discussion Items:

- (Update from Nicholas -- candidate search ongoing)
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Treasurer

Open Issues and Discussion Items:

- Update individuals on the Citibank account
 - Scheduling a separate meeting to go over the account
 - Finalizing payments from Preservation Week
 - We are in good financial standing
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Advocacy

Open Issues and Discussion Items:

- (Update from Nicholas -- candidate search ongoing)
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Education

Open Issues and Discussion Items:

- Sent out acceptance emails to applicants
 - Asked poster presenters to be sessions because we did not receive enough interest in the poster session; hoping that they say yes to doing so because the proposals were very strong and interesting
 - We still need to choose a keynote speaker, so please send Danielle any recommendations (the Education committee will also be sending some recommendations Danielle's way)
 - We also want to invite someone to do a mindfulness session like we did last year because there was good feedback about it (again, any suggestions feel free to send them to Danielle)
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Publications

Open Issues and Discussion Items:

- Focus on building out this committee
 - Ideas for a quarterly publication or twice a year
 - Designed around a theme
 - Publishing/releasing content not all at once
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Communications

Open Issues and Discussion Items:

- Social Media Metrics ~ 3 announcements / posts last month
 - Twitter: 4,283 (+1) followers ; 3,268 interactions with posts
 - Instagram: 955 (+5) followers ; 626 interactions with posts
 - Linktree received 452 visits (?) ; 279 (+ 2 clicks from last month)
 - Facebook
 - Group: 627 (-1) ; no data
 - Page: 752 (+2) ; 105 interactions with posts
 - LinkedIn: 981 (+1) followers ; no data
 - Working with Nicholas and Stephanie on publishing a guide for using the website
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Programming

Open Issues and Discussion Items:

- Soliciting members to join the Programming Committee -- Anne can send out this email to members
 - Danielle and Deidre: meeting about Education programming
 - August: Meet the Board on the Boardwalk event
 - Sunday, August 29, time TBD
 - Coney Island
 - Reservation minimum: 25 people
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Membership

Open Issues and Discussion Items:

- June Membership Report
 - Regular Member: 241 (+1)
 - Student Member: 65 (-4)
 - Sponsorship Member: 12
 - Friends of A.R.T. Member: 12
 - Honorary Membership: 10
 - Sustaining or Institution Member: 2 (-1)
 - **Total: 342 (-4)**
- July Membership Report
 - Regular Member: 240 (-1)
 - Student Member: 65
 - Sponsorship Member: 12
 - Friends of A.R.T. Member: 12
 - Honorary Membership: 10
 - Sustaining or Institution Member: 2



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- **Total: 341(-1)**
 - Directory to include Friend of ART member (right now Regular, Sustaining, and Sponsorship members)
 - Upcoming Term:
 - 1-1 Mentorship closes at the end of September, Next Round begins October. [Term concerns]
 - A closing event at the end of Sept.
 - Launching apps for next round beginning of Sept.
 - School Visits?/School fair?
 - Prepare for my departure in July (will be paying attention to who participates for recruits/updating manual)
 - 2 members on committee until we go back to full events in person not going to do a huge drive for participants.
 - Going on Vacation **Aug 7-14** will be unreachable.
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Outreach

Open Issues and Discussion Items:

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Secretary

Open Issues and Discussion Items:

- Internship for fall?
 - Help w/ implementing website redesign?
 - Archives directory?
 - Supporting other committees?
- Another Wild Apricot tutorial. How should we go about that?
 - Steph can meet with Anne about planning this for early fall
- Optional board member contact list