



The **Archivists Round Table** of Metropolitan New York, Inc.

Monthly Board Report June 7, 2021 **Online via Zoom**

Present:

Amye McCarther
Nicholas Martin
Ashton Wingate
Patricia Glowinski
Danielle Nista
Emily Andresini
Anne Boissonnault
Megan Williams
Colleen Daw

Absent:

Stephanie Neel
Deidre Dinnigan
Cristina Fontáñez Rodríguez

President

Open Issues and Discussion Items:

- Final Symposium checks/Paypal
 - Connect with all remaining people and close things out
- Vimeo cleanup
 - I do not know if we will be able to get everything done, but we can upload videos from past events or at least have a roadmap
 - Look at systems planning for getting things done/uploaded
- PO Box – keys handoff
 - We have one again!
 - Same number, keys going to president and Membership
 - Post election, Nicholas, myself, treasurer, programming go to Citi bank
- NYAW – awards hand-delivered
 - Close out last award season by hand delivering plaques and get to connect with people
 - Start with clean slate for archives 2021
- Website updates
 - Still need to connect with Advocacy and Membership
 - Ongoing thing for Steph, will chip in.
 - Reset, so that we are looking good for next season
- Internship fund



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- Research over the summer and bring it as a proposition as past president in Fall
 - Still believe will be impactful. Want to go about it the right way, and a sustainable way.
 - Past/Present/Future Board dinner
 - Outdoor gathering
 - Honor the fact we didn't this past year.
 - Make sure to update manuals and passwords!
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Past President

Open Issues and Discussion Items:

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Vice President

Open Issues and Discussion Items:

- Reminder: outgoing board members, please send testimonials on your board experience as soon as possible
 - Hoping to send out a reminder about the nomination period by Thursday June 10th (one week out from the deadline)
 - Nominating process: so far no nominees, but upcoming meetings to nominate
 - Update on potential ART / Uovo partnership
 - Sponsored membership for covid-affected community members, + a Uovo-hosted collections management-focused program
 - Want to see a proposal for the sponsored program, get something together in the next week or two and maybe announce it at the meeting?
 - Will be reaching out to all board members to touch base soon :)
 - Planning the annual meeting
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Treasurer

Open Issues and Discussion Items:

- Good on taxes
- Priority #1 is getting everyone paid and be transparent about what's going on
- ART is in a great financial position
- MET Life grant - loop is closed, payment was issued and we got confirmation that they had everything they needed



Advocacy

Open Issues and Discussion Items:

- Wrapping up to-do lists
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Education

Open Issues and Discussion Items:

- Not many updates, but the CFP went out and we've already gotten some responses, contingency plans for workshops and programming
 - Looking ahead, how does registration work in terms of pricing (we had a question from a non-member about it already)
 - In the past, has been free. Will try to do a lot of outreach since last virtual symposium was very successful
 - Typically announce in September, the full schedule and dates
 - Suggestion to send out CFP to more listservs than just our membership, Danielle will look into doing so
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Publications

Open Issues and Discussion Items:

- No publication date for the issue.
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Communications

Open Issues and Discussion Items:

- Social Media Metrics ~ 5 announcements / posts last month
 - 4,274 (+1) followers ; 6,795 interactions with posts
 - Instagram: 934 (+41) followers ; 777 interactions with posts
 - Linktree received 424 visits (+9 from last month) ; 226 (+ 1 clicks from last month)
 - Facebook
 - Group: 627 (+2) ; no data
 - Page: 744 (+5) ; 99 interactions with posts
 - LinkedIn: 981 (+1) followers ; no data
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Programming

Open Issues and Discussion Items:

- Multiple programs in the works,
 - Started conversation for a larger event on disability
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Membership

Open Issues and Discussion Items:

- Membership Report
 - Regular Members: 235, (-4)
 - Student Members: 69, (-1)
 - Friends of A.R.T. Member: 12 (-1)
 - Sponsorship Member: 12 (-1)
 - Honorary Membership: 10
 - Sustaining or Institution Member: 2 (-1)
 - **Total:** 340 (-8)
 - Started Slack Channel
 - Speed Networking/Future Events?
 - Mentor Inquiry
 - Transition from student visa to work visa. How to search for jobs that can sponsor a work visa? How/when to bring up work visa sponsorship in the jobs search process?
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Outreach

Open Issues and Discussion Items:

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Secretary

Open Issues and Discussion Items:

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