



The **Archivists Round Table**
of Metropolitan New York, Inc.

Monthly Board Report June 7, 2022
Online via Zoom

Present:

Deidre Dinnigan
Anne Boissonnault
Colleen Daw
Cristina Fontánez Rodríguez
Stephanie Neel
Nicholas Martin

Absent:

Danielle Nista
Ashton Wingate
Emily Andresini
Amye McCarther

President

Open Issues and Discussion Items:

- Bylaws changes:
 - Section 3.3: a. Remove two sentences, and opening clause of third: “A Vice President will be elected annually for a term of one year. Following completion of the one-year term, the Vice President will ascend to the position of President without an election, and will serve in that capacity for one year. Each of the other”. B. Add “Vice President” to penultimate sentence, and “President” to last sentence.
 - New text: Election; Term of Office. Directors shall be elected by class, in accordance with Section 3.4 of the By-laws, by a plurality of the votes cast within each class, no less than 48 hours prior to the annual meeting of the Members. Directors shall be elected to hold office for a term of two (2) years and shall take office at the conclusion of the annual meeting, following the election, and until his or her successor shall have been elected and shall qualify, or until his or her earlier death, resignation or removal. The Vice President, Secretary, Director of the Membership Committee, Director of the Communications Committee, Director of the Outreach Committee, and Director of the Publications Committee shall be elected in even numbered years. The President, Treasurer, Director of the Advocacy Committee, Director of the Education Committee, and Director of the Programming Committee shall be elected in odd numbered years.
 - Section 3.15: Add “including membership fees”



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- New text: Compensation. Directors shall receive no compensation for their services, but may be reimbursed for the expenses reasonably incurred by them in the performance of their duties, including membership fees, if the Board of Directors has adopted policies permitting the reimbursement of such expenses.
 - Section 4.1: separate Vice President and President in opening sentence
 - New text: Officers. The Members shall elect a President, a Vice President, a Secretary, a Treasurer and Directors of the Membership Committee, the Education Committee, the Programming Committee, the Outreach Committee, the Advocacy Committee, the Communications Committee, and the Publications Committee.
 - Section 4.6: Add “as Director of the Nominating Committee” to sentence 2
 - New text: Vice President. At the request of the President, or in the absence of the President, at the request of the Board, the Vice President shall perform all of the duties of the President and so acting shall have all the powers of and be subject to all restrictions upon the President. The Vice President, as Director of the Nominating Committee, shall solicit nominations for Director, officer and committee positions; inform the nominator and nominee of the nomination; prepare ballots with candidates’ biographies and statements; and appoint an independent election committee to receive and count the ballots.
 - All board members voted in favor of making these changes.
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Past President

Open Issues and Discussion Items:

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Vice President

Open Issues and Discussion Items:

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Treasurer

Open Issues and Discussion Items:

- Ashton will work with Nicholas on Fall funding grant applications for the Symposium



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- PO box issue solved! Nicholas has the key now, and Nicholas and Ashton have the documentation they need to access the PO box.
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Advocacy

Open Issues and Discussion Items:

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Education

Open Issues and Discussion Items:

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Publications

Open Issues and Discussion Items:

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Communications

Open Issues and Discussion Items:

- Social Media Metrics ~ 2 announcements / posts last month
 - Twitter: 4,349 (-4) followers ; 984 profile visits
 - Instagram: 1,157 (+9) followers ; 429 interactions with posts
 - Linktree received 645 (+8) visits / 421 (+9) clicks
 - Facebook
 - Group: 640 (+2) ; no data
 - Page: 787 ; no data
 - LinkedIn: 1,023 (+1) followers ; no data
 - Outgoing Board members [please submit your testimonials here](#)
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Programming

Open Issues and Discussion Items:

- Programming has been active – good consistency with having about two events a month.



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- Sunday's event at Governors Island had a great turnout – everyone seemed relaxed and like they had a good time. Not complicated! Beautiful weather.
 - Generally, events that do not have fees are open to non-members, and events that require some sort of fee are mostly for members.
 - Programming Committee will lose a couple of members this summer, so they want to focus on adding more people to the committee alongside ART elections.
 - Trying to figure out how to get people to stay committed to the events they register for, and keep up attendance.
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Membership

Open Issues and Discussion Items:

- Membership Report
 - Regular Member Level: 208 (-3)
 - Student Member Level: 60 (-1)
 - Friends of A.R.T. Member Level: 15 (-1)
 - Honorary Membership Level: 10
 - Sponsorship Member Level: 10
 - Sustaining or Institution Member Level: 6 (+1)
 - Total: 309 (-4)
 - Census Emails to Contacts - Steph can I contact you about sending it out?
 - Candidates - *help*
 - Updating Manual
 - Mentorship Section
 - Duties divisions between Comm/Outreach specifically Mentorship for my role, next person for Membership ideally would be someone focused on stats/administration and driving up membership.
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Outreach

Open Issues and Discussion Items:

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Secretary

Open Issues and Discussion Items:

- Working with Nicholas on getting ART Awards out to 2021 and 2020 recipients
- Schedule for sending reminder emails for upcoming events