



The **Archivists Round Table**
of Metropolitan New York, Inc.

Monthly Board Report May 3, 2022
Online via Zoom

Present:

Nicholas Martin
Ashton Wingate
Danielle Nista
Deidre Dinnigan
Anne Boissonnault
Colleen Daw
Cristina Fontáñez Rodríguez
Stephanie Neel

Absent:

Emily Andresini
Amye McCarther

President

Open Issues and Discussion Items:

- Bylaws changes:
 - Will create a feedback form in Wufoo, and share slides via an email announcement to entire membership
 - Will reach out personally to all former Board members who are current ART members, for feedback
 - Vote on changes in next board meeting, 6/7/22
- P.O. Box: SORRY!
 - NM is available through this week and next to take action
 - P.O. Box was renewed 5/28/21 for 1 year; must be full?
 - NM will claim USPS account and renew
- Annual Elections – it's that time of year!
 - Vacancies: President (interim), Vice President, Publications, Communications, Membership, Outreach, Secretary, Advocacy (1-year)
 - Call for Nominations will go out mid-May
 - Please consider potential nominees, reach out to folks now
 - Last year's Annual Meeting: July 13th
 - Good times for the board? Nicholas is unavailable July 10-14.
 - Last week of June? Later in July? (Board leaning towards end of June – Tuesday, June 28th)



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Past President

Open Issues and Discussion Items:

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Vice President

Open Issues and Discussion Items:

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Treasurer

Open Issues and Discussion Items:

- Annual payment to Vimeo came through, ~\$1000
 - Need to leverage that subscription to get things out there
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Advocacy

Open Issues and Discussion Items:

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Education

Open Issues and Discussion Items:

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Publications

Open Issues and Discussion Items:

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Communications

Open Issues and Discussion Items:

- Social Media Metrics ~ 1 announcement / post last month



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- Twitter: 4,343 (-6) followers since March 1 ; 291 profile visits during the month of April
 - Instagram: 1,148 (+30) followers since March 1; 138 interactions with posts during the month of April
 - Linktree received 633 visits (+29 since March 1) / 422 clicks (+17 since March 1)
 - Facebook
 - Group: 638 (+1) ; no data
 - Page: 782 (+6) ; no data
 - LinkedIn: 1,022 (+7) followers ; no data
 - Board Testimonials for social media in advance of 2022 Board Elections
 - Get them to Anne as soon as possible
 - Facebook Account
 - AB will renew her Facebook account and request access from Cristina, an admin for the ART account
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Programming

Open Issues and Discussion Items:

- Going well, team excelling :)
 - Committee members each get a month to devise a program
 - Pizza tour Saturday was a huge success
 - Newsletter coming soon
 - Book club at the end of May
 - Not a Q&A, an informal discussion, book-clubby
 - Sunday June 5th: Potluck picnic Governors Island
 - Tent, food (sign-up + programming supplement)
 - June 23rd: [Jackleen] meatpacking district, family archive
 - July: Jews and Weed
 - July: Queens Museum or High Line tour (hopeful QM)
 - August: Prospect Park BBQ
 - August: Meet the Board on the Boardwalk! Coney Island
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Membership

Open Issues and Discussion Items:

- Membership report
 - **Regular Member Level:** 211 (-12)
 - **Student Member Level:** 61 (+5)
 - **Friends of A.R.T. Member Level:** 16
 - **Honorary Membership Level:** 10
 - **Sponsorship Member Level:** 10
 - **Sustaining or Institution Member Level:** 5 (+1)



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- **Summary:** 313 (-6)
 - 1-1 Mentorship Launch! My last one 😊
 - Sending out matches this week
 - Recap of Matching decisions: priority has been given to members but I have issues with it that I wish to discuss and put on the record for successor.
 - Final Gathering for Fall/Winter Cohort on Zoom: May 9th
 - Orientation for new member: May 13th
 - ***P.O. BOX***
 - QCSAA event with Outreach (Cristina can talk more about this)
 - Membership Survey for elections, can everyone see it? How best to send it out?
 - <https://nycarchivists.wufoo.com/forms/zhm0gve0p4olv0/>
 - Help recruiting my replacement!
 - Item for me: Build Team for Recruiting at Events
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Outreach

Open Issues and Discussion Items:

- QCSAA event with Outreach + Membership
 - Focused around the job hunt, panel / Q&A with folks who have been hiring managers
 - Corinne O'Connor of Winthrop Group will be one of the presenters
 - Cover letters, resumes, etc.
 - Event on May 23rd, virtual
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Secretary

Open Issues and Discussion Items:

- Going to assist with Danielle on video editing and transcriptions for the symposia, Preservation Week, and any other events.