



## November Minutes

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The  
**Archivists  
Round Table**  
of Metropolitan  
New York,  
Inc.

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P.O. Box 151  
New York  
NY  
10274-0154

**Date: November 6, 2017**

Next Meeting: December 4, 2017

**Present:**

Karen Jamison Trivette, President  
Cristina Vignone, Vice President  
Amye McCarther, Director of Programming  
Margot Note, Treasurer  
Katherine Martinez, Secretary  
Rebecca Chandler, Director of Membership  
Ashley Levine, Director of Advocacy  
Marcos Sueiro Bal, Director of Education

**Absent:**

Lindsay Anderberg, Director of Outreach (*On Leave*)  
Rossy Mendez, Director of Communications

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**Publications Committee**

-By-laws will be amended to include notes regarding the election of a Director of For the Record and Metropolitan Archivist.

**New York Archives Week 2018**

-Dates: October 17-24, 2018

**Archives Symposium**

-Next year the deadlines will need to be given with more notice  
-ART is currently deciding how to post video of the Symposium.  
-PDFs from this past year will be posted.  
-2018 Theme: The Uncomfortable Archive, Call for Proposals has been added to the website.

**Education Committee**

-4 speakers have been contacted for presentations in the next year.

**NEA/ART Meeting Scholarship**

-The deadline has been extended, this is reflected on the website.

**Programming**

-Considering a Puerto Rico Cultural Heritage Benefit event in the spring



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-Nov. 16, IndieCollect event at Kineta, co-sponsored by NY Film and Video Coalition

-Dec. 14, Holiday Party will be at the New Museum Sky Room

-ARLIS 2018 in NYC, ART is considering co-sponsoring an event/meeting

### **Advocacy**

-ICE retention schedule statement has been posted.

-Next committee meeting: Nov. 15

### **Outreach**

-AEI had approximately 30 participants this year

-Consider offering travel stipends next year



## November Board Reports

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### **President**

#### *Open Issues and Discussion Items:*

- ART Archives (KT & KM)
  - *Metropolitan Archivist* call for special election (KT & CV)
  - Establish Publications Committee with Editor being the Board member/Director in Bylaws (KT)
  - Establish Past-President as Board member in Bylaws
  - Request for member institutions
  - NYAW 2018 -- establish dates for next year
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### **Vice President**

#### *Open Issues and Discussion Items:*

- NEA-A.R.T. Scholarship
    - Timeline
      - November 1, 2017: Scholarship Deadline
      - November-December 2017: Committee Reviews Applications
      - January 2, 2018: Announce Recipients
      - February 2018: Treasurer Mails Checks
  - As of November 2, 2017, the Vice President received one application.
    - Can we do a second announcement on our social media accounts and through email?
    - Should we extend the deadline of the scholarship?
  - *Metropolitan Archivist* Editor Election
    - Position description needed
    - Publish a call for candidates
    - Special Election (preferably held online)
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### **Treasurer**

#### *Open Issues and Discussion Items:*

- Financial report
  - Working with accountant for tax filing
  - Encouraging people to submit expense, etc., in timely manner
  - NYAW expenses
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### **Director of Programming**

#### *Open Issues and Discussion Items:*

- November event @ IndieCollect co-presented with New York Film and Video Council
- Holiday Party @ New Museum



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## **November Board Reports**

- ARLIS conference February 2018 - are we interested in co-sponsoring an event?
  - Spring benefit for Puerto Rico
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### **Secretary**

*Open Issues and Discussion Items:*

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### **Director of Advocacy**

*Open Issues and Discussion Items:*

- ICE Letter Issued
  - ART signed CDT Letter to DHS regarding “A-Files”
  - Advocacy Director to moderate NEA/ART Political Advocacy session in March
  - Next Advocacy Committee meeting scheduled for 11/15
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### **Director of Communications**

*Open Issues and Discussion Items:*

- Storify of Archives Week 2017 has now been posted <https://storify.com/archivistsrt> (30 views so far)
  - Will check w/Marcos on status of symposium video
  - We need a new cover photo for Facebook and Twitter!! I have a lot of photos from the ceremony and other events but they all feature people of close and people may be uncomfortable with that
  - Social Media # as of 11/8/2017  
Twitter 3406  
Facebook Group 482  
Facebook Page 562  
Linked In - 878
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### **Director of Membership**

*Open Issues and Discussion Items:*

- Sorry, I was on vacation until today! Nothing new to report.
- Karen has brought up an SAA funded project to acquire data on archives and their locations and has asked for access to our data on the subject. They are seeking repository information, not specific member information. Let's discuss our participation.



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### **Director of Education**

#### *Open Issues and Discussion Items:*

- 2017 Symposium:
  - 200 registrants (sold out); 170 attendees
  - Survey: 45 respondents, 4.7 rating (out of 5)
  - Need to post video and text/pdfs
- 2018 Symposium: The Uncomfortable Archive
  - Announced at the October Symposium
  - Call for papers out, 1 submission; created as an “event” but looks funny
  - 2 more emails scheduled (Feb and May)
  - Proposed schedule: Accept proposals until May 25; announce winners June 8; accept pdfs July 27. (Should deadline be sooner?)
- Reached out to four possible presenters - will talk with METRO:
  - [Matthew Kirschenbaum](#) (interested; honorarium?)
  - [Elizabeth Townsend Gard](#) (possibly Jan 26)
  - [Abby Smith Rumsey](#) (no answer)
  - [XMP](#) expert (no answer)

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### **Director of Outreach**

#### *Open Issues and Discussion Items:*

- We had about 30 AEI participants this year, which was great. We plan to roll out a new incentive for continued archivist/educator collaboration by providing funding for transportation to archives or paying exhibit fees for class field trips, but we have not put this together yet,
- I need to be reminded of what month we're supposed to do a spring Outreach event.