



The **Archivists Round Table** of Metropolitan New York, Inc.

Committee Mission Statements and Strategic Plans, August 2017

At its core, the mission of the **Archivists Round Table of Metropolitan New York, Inc. (A.R.T.)** is to educate, promote, and advocate for the awareness and preservation of archival collections and the professionals who work with these collections.

The Mission Statements and Strategic Plans below will guide A.R.T. Committees for the next five (5) years or until June 2022. At that time, the Statements and Plans will be revisited and revised accordingly.

A.R.T. Membership Committee Strategic Plan

Mission Statement:

To connect and support the diverse individuals and organizations that make up the A.R.T. membership through welcoming new members, facilitating networking opportunities, maintaining the membership database, and overseeing the Mentorship Program. To maintain A.R.T. as a responsive and effective professional organization serving the archivists of Metropolitan New York.

Five Year Strategic Plan:

Goal 1: Generate interest among prospective student members.

Performance Indicator 1: The Membership Committee organizes at least four student socials per year, two each semester.

Performance Indicator 2: The student socials are well attended. Well attended defined as at least 10 students.

Performance Indicator 3: The student socials result in new student memberships. At least 50% of attendees subsequently apply for memberships.

Goal 2: Grow and support the Mentorship Program.

Performance Indicator 1: Attract more mentors to the program through outreach on the list-serv and in-person at events.

Performance Indicator 2: Attract more mentees through student socials and the list-serv. Include recent grads in the call.

Performance Indicator 3: Distribute online surveys following each mentoring period to participants to gauge effectiveness and areas in need of improvement.

Goal 3: Provide continuing and effective support for current and new members.

Performance Indicator 1: Emails sent to the Membership Committee account are dealt with quickly and efficiently. Emails must be responded to or forwarded to the appropriate Board member within two business days.